



# HEMCHANDRACHARYA NORTH GUJARAT UNIVERSITY, PATAN

Ads. No.16/2022, Date:05/07/2022

## **Recruitment for the post of 'REGISTRAR'**

Sr.No.	Particular	Criteria
1.	Name of the Post	<b>Registrar</b>
2.	Number of Post(s)	01- General
3.	Tenure	5-Years
4.	Pay Scale	7 <sup>th</sup> pay matrix Level-14 Rs. 144200/-
5.	Educational and other qualifications required for direct recruits	<b><u>Educational Qualification &amp; Experience:</u></b>  Masters' degree with at least 55% of Marks or an equivalent grade in a point scale wherever grading system is followed.  At least 15 years of experience as Assistant Professor in the Academic Level 11 and above or with 8 Years of service in the Academic Level 12 and above including as Associate Professor along with experience in educational administration  <b><u>or</u></b>  Comparable experience in research establishment and/or other institutions of higher education,  <b><u>or</u></b>  15 years of administrative experience, of which 8 years shall be as deputy Registrar or an equivalent post.



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## **Recruitment for the post of 'DEPUTY REGISTRAR'**

Sr.No.	Particular	Criteria
1.	Name of the Post	<b>Deputy Registrar</b>
2.	Number of Post(s)	01-General
3.	Pay Scale	7 <sup>th</sup> pay matrix Level-11 Rs. 67,700/-
4.	Educational and other qualifications required for direct recruits	<b><u>Educational Qualification &amp; Experience:</u></b>  Masters' degree with at least 55% of the Marks or an equivalent grade in a point scale wherever grading system is followed.  9 years of experience as Assistant Professor in the Academic Level 10 and above with experience in educational administration.  <b><u>or</u></b>  Comparable experience in research establishment and/ or other institutions of higher education,  <b><u>or</u></b>  5 years of administrative experience as Assistant Registrar or in equivalent post.



# HEMCHANDRACHARYA NORTH GUJARAT UNIVERSITY, PATAN

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## **Recruitment for the post of 'CHIEF ACCOUNT OFFICER'**

Sr.No.	Particular	Criteria
1.	Name of the Post	<b>Chief Account Officer</b>
2.	Number of Post(s)	01- General
3.	Pay Scale	7 <sup>th</sup> pay matrix Level-11 Rs. 67,700/-
4.	Educational and other qualifications required for direct recruits	<p><b><u>Educational Qualification &amp; Experience:</u></b></p> <p>Masters' degree with at least 55% of Marks or an equivalent grade in a point scale wherever grading system is followed.</p> <p>At least 15 years of experience as Assistant Professor in the Academic Level 11 and above or with 8 Years of service in the Academic Level 12 and above including as Associate Professor along with experience in educational administration</p> <p><b><u>or</u></b></p> <p>Comparable experience in research establishment and/or other institutions of higher education,</p> <p><b><u>or</u></b></p> <p>15 years of administrative experience, out of which 8 years shall be as deputy Registrar/Account officer or an equivalent post.</p> <p><b><u>Desirable:</u></b></p> <p>M.Com with Accountancy degree/MBA (Finance) degree with minimum 55% or its equivalent grade of B in the UGC 7-point Scale.</p> <p>Candidates possessing CA and CMA will be given preference.</p> <p>Candidate should be well versed in the financial / Accounting systems.</p>



# HEMCHANDRACHARYA NORTH GUJARAT UNIVERSITY, PATAN

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## **Recruitment for the post of 'LIBRARIAN'**

Sr.No.	Particular	Criteria
1.	Name of the Post	<b>Librarian</b>
2.	Number of Post(s)	01-General
3.	Pay Scale	7 <sup>th</sup> pay matrix Level-11 Rs. 67,700/-
4.	Educational and other qualifications required for direct recruits	<b><u>Educational Qualification and Experience:</u></b>  Master's Degree in Library Science/ Information Science/Documentation Science with at least 55% marks orequivalent grade in a point scale wherever the grading system is followed.  At least ten years as a librarian at any level in university library or ten years of teaching as Assistant/Associate Professor in library Science or ten years' experience as a College Librarian.  Evidence of innovative library services, including the integration of ICT in a library.  A Ph.D. Degree in library science/information science/documentation/archives and manuscript-keeping.



# HEMCHANDRACHARYA NORTH GUJARAT UNIVERSITY, PATAN

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## **Recruitment for the post of 'DEPUTY ENGINEER'**

Sr.No.	Particular	Criteria
1.	Name of the Post	<b>Deputy Engineer</b>
2.	Number of Post(s)	01-General
3.	PayScale	7 <sup>th</sup> pay matrix Level-9 Rs.53100/-
4.	Educational and other qualifications required for direct recruits	<b><u>Educational Qualification and Experience:</u></b> <ul style="list-style-type: none"><li>- B.E. (Civil) with eight years of experience as a Junior Engineer (Civil) Or equivalent post.</li><li>- The candidate should have adequate knowledge of Gujarati, Hindi, English and computer proficiency.</li></ul>



# HEMCHANDRACHARYA NORTH GUJARAT UNIVERSITY, PATAN

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## **Recruitment for the post of 'ASSISTANT REGISTRAR'**

Sr.No.	Particular	Criteria
1.	Name of the Post	<b>Assistant Registrar</b>
2.	Number of Post(s)	01-General
3.	Pay Scale	7 <sup>th</sup> pay matrix Level-9 Rs. 53,100/-
4.	Educational and other qualifications required for direct recruits	<b><u>Educational Qualification &amp; Experience:</u></b> Masters' degree with at least 55% Marks or its equivalent grade in a point scale wherever grading system is followed.  <b><u>Desirable:</u></b> 5-years' experience of Assistant Professor or in equivalent administrative post.



# HEMCHANDRACHARYA NORTH GUJARAT UNIVERSITY, PATAN

Ads. No.16/2022, Date:05/07/2022

## **Recruitment for the post of 'ACCOUNTANT'**

Sr.No.	Particular	Criteria
1.	Name of the Post	<b>Accountant</b>
2.	Number of Post(s)	01-General
3.	PayScale	7 <sup>th</sup> pay matrix Level-7 Rs.39900/- (Five Years Fixed pay as per State Govt. Rules)
4.	Educational and other qualifications required for direct recruits	<b><u>Educational Oualification andExperience:</u></b>  M.Com. or B.Com. with 50% marks with 5 years' experience of office work on accounts side in a supervisory capacity in University or Government or corporation established by the Government.  Knowledge and working experience of preparingindependently Annual Accounts in computerizedaccounts software at university or government orcorporation will be desirable.